

Texas Comptroller Leadership Circle

HIGHLIGHTS

of
INTERIM FINANCIAL REPORT
JUNE 30, 2015
and
BUDGET AMENDMENT REPORT
for the July 21, 2015 Board Meeting
(unaudited)

Click below for a 1 minute Briefing

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Prepared by Business Support Services Division



Posted on our website at

http://www.hcde-texas.org/default.aspx?name=013.BusinessHome

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http://www.texastransparency.org/local/schools.php



Texas Comptroller Leadership Circle

INTERIM FINANCIAL REPORT (unaudited) GENERAL FUND Balance Sheet at June 30, 2015

	ACTUAL
ASSETS .	
Cash and Temporary Investments	\$ 32,310,124
Property Taxes-Delinquent at September 1, 2014	971,717
Less: Allowances for Uncollectible Taxes	(29,152)
Due from Federal Agencies	588
Other Receivables	2,712,017
nventories	131,718
Deferred Expenditures	-
Other Prepaid Items	24,665
TOTAL ASSETS:	\$ 36,121,677
LIABILITIES	
Accounts Payable	23,403
Bond Interest Payable	-
Due to Other Funds	-
Accrued Wages	-
Payroll Deductions	499,675
Due to Other Governments	-
Deferred Revenue	977,706
TOTAL LIABILITIES:	\$ 1,500,784
FUND EQUITY	
Unassigned Fund Balance	13,677,899
Non-Spendable Fund Balance	148,911
Restricted Fund Balance	9,281
Committed Fund Balance	3,150,000
Assigned Fund Balance	5,555,254
Excess(Deficiency) of Revenues & Other Resources Over(Under) Expenditures & Other Uses	8,019,694
TOTAL FUND EQUITY:	\$ 30,561,039
Fund Balance Appropriated Year-To-Date	4,062,854
TOTAL LIABILITIES, FUND EQUITY, AND FUND BALANCE APPROPRIATED TO DATE:	\$ 36,124,677

ASST. SUPERINTENDENT FOR BUSINESS SERVICES' MESSAGE As of June 30, 2015

The audited General Fund balance at 9/1/14 is \$26,601,199

Assigned: \$ 8,394,445 Unassigned: \$ 14,901,562

As of 6-30-2015, activity includes:

As year end adjustments are completed, a budget amendment will be submitted to the board for items assigned, restricted and committed that will roll forward into FY 2015.

Description	9/1/2014	Appropriated YTD	Estimated Balance
Non-Spendable	\$ 148,911	\$ -	\$ 148,911
Restricted	6,281	-	6,281
Committed	3,150,000	-	3,150,000
Assigned	8,394,445	(2,839,191)	5,555,254
Unassigned	14,901,562	(1,223,663)	13,677,899
Total Fund Balance	\$ 26,601,199	\$ (4,062,854)	\$ 22,538,345

INTERIM FINANCIAL REPORT (unaudited) As of June 30, 2015

Financial Ratios

- Level One Indicator of financial strength
- Level Two Indicator of efficient leverage
- Level Three Indicators of efficiency
- Level Four Indicator of revenue growth

INTERIM FINANCIAL REPORT (unaudited) As of June 30, 2015 Indicator of Financial Strength



What is the percent of rainy fund balance? (*)Unadjusted

Working Capital Ratio

What is the cash flow availability for the organization?

Unassigned Fund Balance

\$13,677,899

Total G/F Expenditures \$35,406,199

Goal: > 30% of G/F Exp.
Benchmark: 10% to 29%
Danger: Under 10%

Total Current Assets
Less Total Current Liabilities

\$36,121,676-\$1,500,783=\$34,620,893

Goal: >\$15,000,000

Benchmark: \$10M to \$15M Danger: Under < \$10M

38%FY15

37% FY14

\$34M FY15

\$31M FY14

Details on Schedule 3

Details on Schedule 1

INTERIM FINANCIAL REPORT (unaudited) As of June 30, 2015 Indicator of Efficient Leverage Reserves



Unassigned Fund Balance Ratio

How much is available in reserves? (adjusted for FY 14 year end)

Debt to Income Ratio

What is the ability of HCDE to cover its debt payments?

Unassigned Fund Balance \$13,677,899

Total Fund Balance

\$34,623,893

Goal : >75% Benchmark: 50% to 75% Danger: <50% Annual Principal and Interest Payments on Term

Debt and Capital Leases \$7,071,920

G/F Revenue Less Facility Charges \$43,425,893 – \$3,752,739

Goal: <25% of annual revenue

Benchmark: 25% to <49%
Danger: Under > 50%

40% FY15

42% FY14

17% FY15

6% FY14

Details on Schedule 1

Details on Schedule 5

INTERIM FINANCIAL REPORT (unaudited) As of June 30, 2015 Indicators of efficiency



Tax Revenue to Total Revenue Ratio

How efficient is HCDE at leveraging local taxes? (Current)

Indirect Cost to Tax Ratio

How much dependency on indirect cost from grants?

Total Tax Revenue \$20,708,389

Total Revenue \$75,792,658

5/5,/92,658

< 20% of revenue 20% to 30% More than 30% **Indirect Cost General Fund**

\$1,179,317

Total General Fund Revenues \$43,425,893

Goal: >5%

Benchmark: 2% to 5%

Danger: Under < 2%

27% FY15

Goal:

Danger:

Benchmark:

28%FY14

3% FY15

3%FY14

Details on Schedule 2

Details on Schedule 3

Budgeted 5%

INTERIM FINANCIAL REPORT (unaudited) As of June 30, 2015 Indicator of revenue growth



Fee for Service Revenue Ratio

How are revenues spread across All Funds?

Fee for Service Revenue Growth Ratio

What is the market growth for fee for services?

Total Fee for Service Revenues (G/F) \$20,294,409

Total Revenues \$75,792,658

Total Revenues \$75,792,658

Goal: > 30% of annual revenue
Benchmark: 10% to 29%
Danger: Under 10%

Fee for Services Current Year Less Fee for Services Last Year \$20,294,409 - \$19,956,219

Fees for Service Last Year 19,956,219

Goal: >3% + growth

Benchmark: 0% to 3%

Danger: Under < 0%

27% FY15

28%FY14

1.6% FY15

1.5% FY14

Details on Schedule 13-

Details on Schedule 13-





FY 2014-15 FUND BALANCE – BUDGETED ACTIVITY

FUND BALANCE CATEGORY	Sept 1, 2014 Beginning Unaudited	September	October	November	December	Jan- March	April-July	Est. F/Bal 8-31-15
Inventory	118,266							118,266
Asset Replace Schedule	1,425,000	(591,173)						833,827
Bldg & Vehicle Replacement Schedule	1,450,000	(186,650)						1,263,350
Employee Courtesy Committee	39,144							39,144
Deferred Revenue –HP Schools	103,300							103,300
Deferred revenues	30,645							30,645
Emp. Retire Leave Fund	1,250,000						(150,000)	1,110,000
Early Childhood Intervention Funding	1,100,000							1,100,000
Insurance Deductibles	500,000							500,000
NEW Payroll System	209,885							209,885

FY 2014-15 FUND BALANCE – BUDGETED ACTIVITY

FUND BALANCE CATEGORY	Sept 1, 2014 Beginning Unaudited	September	October	November	Dec	Jan-Feb	March	April-July	Est. F/Bal 8-31-15
PFC Lease payment	807,915								807,915
Preschool Preparedness Initiative Program	1,500,000								1,500,000
Local Construction Fund 170	1,776,368	(677,246)	(1,099,122)						0
QZAB Renovation Projects	6,281								6,281
QZAB bond payment	697,833								697,833
Safe & Secure Schools Project	285,000	(285,000)							0
Unemployment Liability	400,000								400,000
Total Reserves:	11,699,637	(1,740,069)	(1,099,122)					(150,000)	8,710,446
Unassigned:	14,901,562	(474,047)		(630,816)		(115,000)	(3,800)	(66,392)	13,611,507
Total Est. Fund Balance:	26,601,199	(2,214,116)	(1,099,122)	(630,816)		(115,000)	(3,800)	(216,392)	22,321,953

GENERAL, SPECIAL REVENUE, DEBT SERVICE FUNDS AND INTERNAL SERVICE FUNDS

Revenues

Budget to Actual at June 30, 2015

Fund	Budget	Received/Billed	%								
General Fund	\$50,813,009	\$43,425,893	85%								
June is the end of the 10th month or approximately 83% of the fiscal year. (1) This amount includes accounts receivable billed.											
Special Revenue Funds	41,856,241	21,160,602	51%								
Most grant periods differ from fiscal year.											
(2) Grants are on monthly reimbursement basis; subsequently billed											
Debt Service Fund	2,534,231	7,100,966	280%								
(3) This fund has activity in February (interest and principal pa August (interest only payment).	yments) and										
PFC Fund	-	9	0%								
Trust and Agency Fund	-	8,884	0%								
Worker's Comp. Fund	464,082	343,742	74%								
Internal Service Fund	5,779,058	3,752,563	65%								
Total as of the end of the month	\$101,446,621	\$75,792,659	75%								

INTERIM FINANCIAL REPORT (unaudited) GENERAL, SPECIAL REVENUE, DEBT SERVICE FUNDS and INTERNAL SERVICE FUNDS

Expenditures

Budget to Actual at June 30, 2015

Fund	Budget	Encumbered/Spent	%							
General Fund	\$54,875,863	\$35,406,199	69%							
(1) Encumbrances as of the end of the month total.		2,317,968	Encumbrances							
June is the end of the 10th month or approximately 83% of the fiscal year.										
Special Revenue Fund	41,856,241	24,504,629	70%							
(2) Encumbrances as of the end of the month total. 4,687,761										
Most grant periods differ from fiscal year.										
Debt Service Fund	2,534,231	7,071,920	279%							
(3) This fund has activity in February (interest and principal	payments) and in									
August (interest only payment).										
PFC Fund	-	1,020,189	0%							
Trust and Agency Fund	-	4,376	0%							
Worker's Comp. Fund	464,082	188,180	41%							
Internal Service Fund	5,779,058	4,456,652	77%							
Total as of the end of the month	\$105,509,475	\$79,657,873	75%							

MONTH 2014-2015	CASH	IN-KIND	TOTAL
	CASII	III KIIID	
September	\$665	\$475	\$1,140
October	\$400	\$108	\$508
November	\$1,500	\$4,150	\$5,650
December	\$3,210	\$750	\$3,960
January	\$0	\$12,382	\$12,382
February	\$500	\$4,994	\$5,494
March	\$0	\$6,329	\$6,329
April	\$6,457	\$5,141	\$11,598
May	\$240	\$7,234	\$7,474
June	\$350	\$6,698	\$7,048
July			
August			
2015 Total:	\$13,322	\$48,261	\$61,583
2014 Total:	\$3,224	\$95,465	\$98,689

		CENTER FOR GRANTS DEVELOPMENT ON BEHALF OF HCDE DIVISIONS							
		June 1, 2015 through June 3	0, 2015						
Donor Last Name	Donor First Name	Organization/Division	Site	Sponsored Division	Description of Donation/Sponsorship	Cash Totals	In-kind Totals	Т	otals
Washington	Tiffany		HCDE	Head Start	Classroom Supplies		\$48.00	\$	48.00
Hewlett-Hadley	Irma		HCDE	Head Start	Classroom Supplies		\$79.00		79.00
Cabreria	Lisa	Springhill Suites Hotel	HCDE	Head Start	Copies		\$32.00	\$	32.00
Gongora	Elyse		HCDE	Head Start	Classroom Supplies		\$34.00	\$	34.00
Heickman	Ennise		HCDE	Head Start	Classroom Supplies		\$25.79	\$	25.79
Rodriguez	Lilia		HCDE	Head Start	Classroom Supplies		\$30.00	\$	30.00
Roussell	Darwin		HCDE	Head Start	Classroom Supplies		\$36.00	\$	36.00
Porras	Maribel		HCDE	Head Start	Dry Erase Boards		\$1,500.00	\$ 1	,500.00
Ellis	Belinda	Chick-fil-A	HCDE	Head Start	Food for Behavior & Attendance Rewards		\$181.00	\$	181.00
Manzanares	Melissa	LINC Community Center	HCDE	Head Start	Gym Space		\$1,200.00	\$ 1	,200.00

Herrera	Maura		HCDE	Head Start	Classroom Supplies	\$40.00	\$ 40.00
Shelton	Peggy		HCDE	Head Start	Donated Space	\$200.00	\$ 200.00
Bond	James	Walmart	HCDE	Head Start	Bike Donation	\$64.81	\$ 64.81
Velez	Cindy		HCDE	Head Start	Supplies	\$159.95	\$ 159.95
Jimenez	Leticia		HCDE	Head Start	Supplies	\$33.00	\$ 33.00
Jimenez	Leticia		HCDE	Head Start	Supplies	\$24.80	\$ 24.80
Magallan	Mark		HCDE	Head Start	Supplies	\$47.30	\$ 47.30
		Assistance League of					
Pender	Jo	Houston	HCDE	Head Start	Books for Class	\$246.81	\$ 246.81
Miller	Kristin		HCDE	Head Start	Book Bash Presentation	\$375.00	\$ 375.00
		Assistance League of					
Brooks	Marilyn	Houston	HCDE	Head Start	Classroom Books	\$685.02	\$ 685.02
Gilliland	Mary		HCDE	Head Start	Classroom Supplies	\$20.00	\$ 20.00
Cooper	Roy		HCDE	Head Start	Classroom Supplies	\$29.18	\$ 29.18
Rubio	Elizabeth		HCDE	Head Start	Classroom Supplies	\$64.00	\$ 64.00

Garrett	Mary		HCDE	Head Start	Classroom Supplies		\$42.83	\$	42.83
Collins Sponsors	Jeffrey	Read for Houston	HCDE	Head Start	Books for Center		\$1,500.00	\$ 1	,500.00
				Special Schools: ABC					
Elizonzo	Rick	Fiesta Mart	HCDE		Gift Card	\$25.00		\$	25.00
				Special Schools: ABC		·			
Trujillo	Oscar	Fiesta Mart Superstore	HCDE		Gift Card	\$50.00		\$	50.00
				Special Schools: ABC					
Shannon	George	Houston Sams Club	HCDE		Gift Card	\$25.00		\$	25.00
				Special Schools: ABC					
McClain	Jaime	Walmart	HCDE	West	Gift Card	\$250.00		\$	250.00
					TOTALS	\$ 350.00	\$ 6,698.49	\$ 7	7,048.49
Legend: HCDE=Ha Education	rris County	Department of							

INTERIM FINANCIAL REPORT (unaudited) TAX COLLECTIONS COMPARATIVE ANALYSIS Fiscal Year-To-Date at June 30, 2015

See Tax Calculator at → http://www.hcde-texas.org/default.aspx?name=TaxCalculator

Certified	September	October	February	March	June
ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
TAX RATE	TAX RATE	TAX RATE	TAX RATE	TAX RATE	TAX RATE

Proposed Collections Tax Year 2014	0.005999		0.005999	0.005999		0.005999	0.005999	0.005999
Certified Taxable Value per HCAD 7	\$ 312,291,342,2	3 \$	314,881,307,020	\$ 340,748,837,086	\$	350,206,284,267	\$ 350,699,060,785	\$ 350,059,092,936
Values under protest or not certified	34,534,477,6	90	121,899,538	10,384,803,094		1,350,995,870	1,100,932,723	425,371,490
	346,825,819,8	93	315,003,206,558	351,133,640,180		351,557,280,137	351,799,993,508	350,484,464,426
/ Rate per Taxable \$100	3,468,258,1	99	3,150,032,066	3,511,336,402		3,515,572,801	3,517,999,935	3,504,844,644
X Tax Rate	20,806,0	31	18,897,042	21,064,507		21,089,921	21,104,482	21,025,563
X Estimated 99% collection rate	20,598,0	20	18,708,072	20,853,862		20,879,022	20,893,437	20,815,307
,								
+Delinquent Tax Collections	270,0	20	270,000	270,000		270,000	270,000	270,000
+Special Assessments	10,0		10,000		ll .	10,000	10,000	10,000
+ Penalty & Interest	130,5	00	130,500	130,500		130,500	130,500	130,500
Estimated Current Tax Available	\$ 21,008,5	20 \$	19,118,572	\$ 21,264,362	\$	21,289,522	\$ 21,303,937	\$ 21,225,807

INTERIM FINANCIAL REPORT (unaudited) TAX COLLECTIONS Fiscal Year-To-Date at June 30, 2015 (10th month/12 month)

TAX YEAR 2014 COLLECTION SUMMARY						
DESCRIPTION	BUDGET	CURRENT MONTH	Y-T-D	BALANCE (OVER) / UNDER	Y-T-D % OF BUDGET	
REVENUES:	-				_	
Current Tax	\$21,243,775	66,257	20,595,957	\$647,818	97%	
Deliquent Tax *	270,000	-1,218	121,546	148,454	45%	
Penalty & Interest	130,500	16,384	160,177	(29,677)	123%	
Special Assessments and Miscellaneous*	10,000	767	94,760	(84,760)	948%	
Subtotal Revenues:	\$21,654,275	82,189	20,972,441	\$681,834	97%	
DESCRIPTION	BUDGET	CURRENT MONTH	Y-T-D	BALANCE (OVER) / UNDER	Y-T-D % OF BUDGET	
EXPENDITURES:		-			-	
LESS: HCAD Fees	\$164,312	\$0	\$164,312	\$0	100%	
LESS: HCTO Fees	415,500	0	414,626	874	1%	
Subtotal Expenditures:	\$579,812	\$0	\$578,938	\$874	100%	
Net Tax Collections:	\$21,074,463	\$82,189	\$20,393,503	\$680,960	97%	

a) 2014 Tax Rate = \$0.005999/\$100 Property Assessment/Appraisal - --> Annual Tax on a \$200,000 - \$40,000 = \$160,000/100 x .005999 = Residential Property = \$9.59 (net of 20% homestead exception.)

b) \$555,500/\$21,654,275 = 2.5% Collection and assessment costs

INTERIM FINANCIAL REPORT (unaudited) TAX COLLECTIONS Fiscal Year-To-Date at June 30, 2015 (10th month/12 month)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Tax Year 2014 Interim Current Tax Revenue Estimate Updates

	SCENARIO (1) APPRAISED VALUE HCAD		SCENARIO (2) OWNER'S VALUE OWNER REQUESTED	CC	SCENARIO (3) EST FINAL VALUE DMMITTEE RECOMMENDED
Property Use Category Recap-Certified To Date - Report: Taxable value	\$350,059,092,936		\$350,059,092,936		\$350,059,092,936
PLUS: Uncertified Roll Summary Report: Scenario (1) Appraised value Scenario (2) Owner's value Scenario (3) Estimated final value	2,814,441,717 - -		- 2,863,764,721 -		- - 425,371,490
Total taxable value, Certified and Uncertified:	\$352,873,534,653	(A)	\$352,922,857,657	(A)	\$350,484,464,426 (A)
Calculate Interim Current Tax Revenue Estimate: 1) (A) divided by 100	\$3,528,735,347	(B)	\$3,529,228,577	(B)	\$3,504,844,644 (B)
Current Tax Rate 2014 Interim Current Tax Revenue Estimate,	X 0.005999	(C)	X 0.005999	(C)	X 0.005999 (C)
at 100% Collection Rate, (B) X (C)	\$21,168,883	(D)	\$21,171,842	(D)	\$21,025,563 (D)
4) Interim Tax Rev Estimate @ 98% Collection Rate:	\$20,745,506	(E)	\$20,748,405	(E)	\$20,605,052 (E)
Comparison of Interim Tax Rev Estimate @ 99% Collection Rate with Interim Current Tax Revenue Est: Interim Current Tax Revenue Estimate Over/(Under) Current Tax Revenue, Currently Budgeted:					
Interim Current Tax Revenue Estimate (E)	\$20,957,195	(E)	\$20,960,124	(E)	\$20,815,307 (E)
LESS: Tax Revenue, Currently Budgeted	\$21,243,775	(F)	\$21,243,775	(F)	\$21,243,775 (F)
Total Interim Current Tax Revenue Estimate Over/(Under) Current Tax Revenue, Currently Budgeted, (E) - (F):	-\$286,580		-\$283,651		-\$428,468
Total Current Tax Revenue Received, June 2015, 1995-571100**:	\$20,595,957		\$20,595,957		<u>\$20,595,957</u>

DISBURSEMENTS – ALL FUNDS June 2015

DESCRIPTION	DISBURSEMENTS	AMOUNT	
All Funds	626 Checks	\$2,839,362	
P Card – June 2015	380 Transactions	\$60,916	
Bank ACH - payroll liabilities	6 Transfers	\$1,460,165	
	Total:	\$4,360,443	

Notes:

- (A) All Purchase Orders and Payment Authorizations are reviewed before disbursement.
- (B) All Procurement Card charges are reviewed by cardholder, supervisor, and business office staff each month.
- (C) A report on CH Local expenditures is included in the monthly report.

Segment Division Data

As of June 30, 2015

BUDGET MANAGER TITLE	Revenues	Tax Subsidy	Expenditure and Encumbran	Includes Tax subsidy Variance	w/o Tax Profit Ratio	Profitability Variance
Alternative Certification	\$ 213,643	\$ 46,815	\$ 266,908	\$(6,450)	-25%	\$(53,265)
Choice Partners Cooperative	2,563,754	-	1,550,655	1,013,099	40%	1,013,099
Records Management	1,178,559	24,080	1,220,326	(17,686)	-4%	(41,767)
Special Education - Therapy Services	7,639,242	-	7,229,323	409,919	5%	409,919

HIGHLIGHTS Of BUDGET AMENDMENT REPORT



Texas Comptroller Leadership Circle

July 21, 2015 Board Meeting

(unaudited)



Amendments

General Fund = \$ 138,315

Special Revenue Funds = \$3,556,726

FY 2014-15 BUDGET AMENDMENT REPORT July 21, 2015 General Fund

Amendments that increase/decrease a program budget must be approved.	
BUDGET / RATIONALE AMOUNT NO.	
GENERAL FUND (199)	
Research and Evaluation	
Decrease revenues & expenditures due to nonrenewal of service contracts	(25,158)
Total Research and Evaluation	(25,158)
ABC West	
Increase revenues & expenditures due to increased services	44,425
Total ABC West	44,425
Department Wide	
Decrease revenues & expenditures - personnel changes	(42,440)
Increase expenditures- Humble Head Start portable classroom relocation (funds from unassigned	
fund balance)	66,392
Total Department Wide	23,952

FY 2014-15 BUDGET AMENDMENT REPORT July 21, 2015 General Fund

Center of Safe and Secure Schools		
Decrease revenues & expenditures - reduced anticipated revenues		(97,344)
Total Center for Safe and Secure Schools		(97,344)
Retirement Leave		
Increase expenditures - Employee Retirement Fund (funds from committed fund balance)		
		150,000
Total Retirement Leave		150,000
Superintendent		
Increase revenues & expenditures - changes in personnel and funding sources		(5,440)
Total Superintendent		(5,440)
Asst Supt Academic Support		
Increase revenues & expenditures - changes in personnel funding sources		5,440
Increase revenues & expenditures - changes in personnel		42,440
Total Asst Supt Academic Support		47,880
Total GENERAL FUND:	\$	138,315

FY 2014-15 BUDGET AMENDMENT REPORT July 21, 2015 Special Revenue Funds

SPECIAL REVENUE FUND	
Head Start	
Decrease revenues & expenditures - 2014 Program Operations	(8,255)
Increase revenues & expenditures - 2014 Training & Technical Assistance	8,255
Increase revenues & expenditures - Set up In Kind contribution for FY'15	2,978,789
Increase revenues & expenditures - 2015 Amendment 1 to reflect the NOGA for the remainder of calendar year 2015.	577,937
Total Head Start	3,556,726
Total SPECIAL REVENUE FUNDS:	
	\$3,556,726

I certify that the foregoing information is true and accurate to the best of my knowledge.

/s/ Jesus J. Amezcua, RTSBA,CPA, Ph.D., Asst. Supt. for Business Support

<u>Services</u>

/s/ Rosa Maria Torres, RTSBA, Chief Accounting Officer

/s/ Hayley Wilson, Senior Accountant



Q & A

